

# Virginia Cooperative Extension

Virginia Tech • Virginia State University

www.ext.vt.edu

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## CULPEPER COUNTY EXTENSION STAFF

**Administration:** Becky Gartner, Unit Coordinator - rebes13@vt.edu

Cindy Atkin, Unit Administrative Assistant - cratkin@vt.edu

Camilla Gaudioso, Unit Support (Camilla@vt.edu)

**Extension Agents:** Becky Gartner, Family and Consumer Sciences - rebes13@vt.edu

Cristy Mosley, 4-H Youth Development - cmosley1@vt.edu

Ashley Appling, Horticulture - ashappling@vt.edu

Carl Stafford, Agriculture & Natural Resources - ccstaffo@vt.edu

**Program Coordinator:** Ellen Chamberlain, Rural Opioids Technical Assistance - emathis@vt.edu

**Program Assistants:** JoAnna Kilby, 4-H Youth Development - jkclark@vt.edu

Georgette Mosley, Family Nutrition Program, Youth - gyates@vt.edu

Brenda Watkevich, Family Nutrition Program, Adults - bwatkevi@vt.edu

Other agents serving Culpeper: ANR-Tim Mize (Fauquier), Brad Jarvis & Adam Downing (Madison), Courtney Wesner (Orange), Kenner Love (Rappahannock); FCS—Clare Lillard (Orange)

The Culpeper Extension Office is located at 101 S. West Street, Culpeper, VA 22701. (Corner of West and Davis) Telephone: (540)727-3435



*If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in any of the activities offered by Virginia Cooperative Extension, Culpeper Office, please contact our office at (540) 727-3435 during business hours of 8am and 5pm to discuss accommodations at least 5 days prior to the event. \*TDD number is (800) 828-1120.*

## FAMILY NUTRITION PROGRAM

Brenda Watkevich, Program Assistant, FNP-Adults

## Culpeper Community Garden



**Want to plant a Garden?**  
Are you short on space?

**Join the Culpeper Community Garden**

**Free Plots- Located at CFC Farm & Home Center**

**Call to reserve your plot**

For additional information on the Culpeper Community Garden, contact Brenda Watkevich at (540) 727-3435 X348.



The Family Nutrition Program contributes to the reduction of healthcare costs for 148,000 limited income Virginians by promoting healthy eating, active living, safe food handling, and thrifty food shopping.





A partnership of Virginia Tech and Virginia State University  
www.ext.vt.edu






## FAMILY AND CONSUMER SCIENCES (FCS)

Becky Gartner, Extension Agent, FCS

### ServSafe Manager Certification Course

Participants in this course will complete the requirements for a Food Protection Manager Certification of the National Restaurant Association. The course is designed for managers of food service operations, food and beverage managers, catering managers, chefs and dietary managers. After completing the classroom work, participants will take a national certification exam. The cost for the course is \$160 per person.

The 2021 class schedule is the following  
(9am – 4pm each day):

May 10 and 17 – Orange

August 16 and 23 – The Carver Center, Rapidan

October 18 and 25 – Madison

**These classes are in-person. Masks and physical distancing are required. Space is limited due to COVID restrictions.**

For more information or to register, contact the Culpeper County Extension Office at 540-727-3435 or Becky Gartner, Extension Agent, Family & Consumer Sciences, at [rebes13@vt.edu](mailto:rebes13@vt.edu).

### Diabetes Prevention Program

The Diabetes Prevention Program (DPP) is a year-long program designed for people with pre-diabetes or who are at high risk for type 2 diabetes and want to lower their risk. Sessions will cover a variety of topics including coping strategies, eating out, shopping tips, getting active and healthy eating. The program will start April 20 and registration is required.

The program will be offered virtually from 12pm – 1pm. The meeting schedule is as follows:

Once a week – April through August 2021

Twice a month – September and October 2021

Once a month – November 2021 through April 2022

For more information or to register, contact the Culpeper County Extension Office at 540-727-3435 or Becky Gartner, Extension Agent, Family & Consumer Sciences, at [rebes13@vt.edu](mailto:rebes13@vt.edu).

## HORTICULTURE

Ashley Appling, Extension Agent, ANR-Horticulture

### Successfully Move Houseplants Indoors and Outdoors

Most houseplants benefit from being placed outside during summer; fuzzy leafed plants like African violets are the exception because of humidity related disease issues. After a happy summer outdoors, you will need to slowly acclimated the plants to life indoors. Low temperatures in the 50°F range signal the start of the transitioning process.

A slow transition should be started from direct sunlight, to light shade, to full shade. This process will give the plant time to adjust to lower light levels; this process should be started at least a few weeks before the first killing frost. During this time, it is a good idea to check for insect pests on the foliage and in the potting soil. The foliage can be rinsed with water and then sprayed with insecticidal soap to kill insects and spider mites. The insecticidal soap may need to be applied a couple times throughout the winter to keep spider mites under control. The warm, dry conditions inside are the perfect environment for spider mite development and can be very devastating to many plants. Plants should be placed in bright light in either a south or west facing window. Supplemental compact fluorescent or LED lights can be used if the inside conditions are too dark.



Cacti and succulents grown outside for the summer.

Photo by Ashley Appling

After the long, dark winter is over and the last hard frost date has passed, plants can be transitioned back outside. This process is essentially a reverse of the steps described earlier. Plants should be placed in full shade, then to light shade, and finally to full sun. Most foliage plants grow better in light shade conditions. Cacti, citrus, and succulents prefer full sun and will grow beautifully during the warm, sunny days.

For more information, please view the following articles

- Shaughnessy, D.; A. Pertuit. *Indoor Plants – Moving Plants Indoors & Outdoors*. Clemson Cooperative Extension Publication HGIC 1454. 1999.

<http://www.clemson.edu/extension/hgic/plants/pdf/hgic1454.pdf>

- Voyle, G. *Bring plants indoors now, but leave the pests behind*. Michigan State Extension. 2015.

[https://www.canr.msu.edu/news/bring\\_plants\\_indoors\\_now\\_but\\_leave\\_the\\_pests\\_behind](https://www.canr.msu.edu/news/bring_plants_indoors_now_but_leave_the_pests_behind)



Christmas cactus grown outside in the summer; blooming in late November.

Photo by Ashley Appling

## 4-H YOUTH DEVELOPMENT

Cristy Mosley, Extension Agent, 4-H  
JoAnna Kilby, 4-H Program Assistant

With Georgette Mosley, Sr Program Assistant, FNP-Youth and  
Becky Gartner, Extension Agent, FCS

**Culpeper residents...** We are offering an exciting **FREE** program that will teach cooking skills and nutrition and incorporate family time for the whole family. **Celebrate! Food, Fitness and Family!** is a monthly virtual health and nutrition workshop for **Culpeper students in grades 3<sup>rd</sup> – 5<sup>th</sup>** and is fun for the entire family with free ingredients, cooking tools and more!

You must register each month.

REGISTRATION DEADLINE FOR **APRIL**: APRIL 7, 2021

REGISTRATION DEADLINE FOR **MAY**: MAY 12, 2021

Please contact our office to register at 540-727-3435, ext. 0.



A GASTRONOMICALLY GOOD TIME!

# CELEBRATE! FOOD, FITNESS AND FAMILY!

"Celebrate! Food, Fitness and Family" is a series of virtual, health and nutrition workshops for Culpeper students in grades 3-5 that are fun for the entire family! The workshop, comprised of a series of five, monthly sessions will kick-off each month with a live, remote cooking and nutrition lesson. Participants will also receive a take-home kit for each lesson that includes a recipe card, cooking tools, recipe ingredients, activity sheets and more!

REGISTER AT:

<https://tinyurl.com/celebratefoodculpeper>  
FOR APRIL AND MAY SESSIONS



FREE!



## AGRICULTURE AND NATURAL RESOURCES (ANR)

Carl Stafford, Senior Extension Agent, ANR

### Pasture Management – Soil Disturbance from Excessive Precipitation

Forage-livestock producers face significant challenges with pasture management this spring given the soil disturbance that has occurred with the excessive precipitation. This challenge may actually be an opportunity to renovate or restore pastures to a more productive state. Read on for some tips on this wide spread condition across the Northern Piedmont area of Virginia.

While pugging and soil compaction can result in poor pasture productivity, damage due to livestock treading is usually limited to the top 6" of soil. In all but very sandy soils, this compaction will be reversed after a number of freeze/thaw cycles. Dragging or light disking may help smooth a rough soil surface, but tillage is generally not advisable as a way to reduce compaction. Studies of aeration generally show that practice to be of little benefit.

In severely compacted soil, a ripper/cultivator may help break up the compacted layers without inverting the soil. However, such disturbance should be done when the soils have dried out, and it appears it may be some time before that happens. So, ripping is not an advisable practice for best compaction changing results when the soil is moist.

Pastures with significant, widespread damage and stand loss may be a target for complete renovation. In that case, it may be best to get as much grazing out of the pasture as possible this spring before seed heads develop. These sites should then be killed and planted with a summer annual such as millet or a sorghum sudan hybrid by June. Where compaction is an issue, producers may want to plant more complex mixtures that include tillage radish to help break up compacted layers.

Incorporating summer annuals will allow producers to have forage for summer grazing or conserved feed, and these areas would then be planted with novel fescue in late summer/early fall. While this strategy may incur significant cost, having limited forage production due to broad scale damage will also be expensive. Be on the lookout for a revised extension publication on warm season annuals production and management, in the works and will be available soon.

If stands/soils are not greatly damaged, one could broadcast red and white clover. These species should "take" well in hoof prints, and light grazing as manageable will improve seed-soil contact. Frost seeding conditions may have passed by the time you read this article.

For pastures with intense damage in limited areas – particularly around feed bunks or hay rings, another option would be to spread crabgrass then use a light drag to smooth out the area. "Healing" these sites with desirable forages is important for greater productivity and to minimize weed encroachment. David Fiske used this practice to good effect at SVAREC, as described in the Spring version of the Virginia Forager. More information on crabgrass may be found here: <https://hayandforage.com/article-1813-crabgrass-%E2%80%94-turning-a-weed-into-forage.html>

Contact your local Extension Agent for help in making a good choice for your situation as you attempt to solve this tough hand nature has given us on our Virginia farms. Virginia Cooperative Extension Forage Specialists Dr John Fike and Dr Gabe Pent are significant contributors to this article.





**People Incorporated** is a non-profit Community Action Agency with locations across Virginia, including Culpeper. People Inc. is committed to providing opportunities for economically disadvantaged people to reach their goals in order to enhance their lives, their families and their communities.

We help people find jobs, provide safe housing, early childhood education and other services. Our Culpeper Office is located at 233 East Davis St., Suite 100 and 300. Call People Inc. at **833-277-9330** or email [info@peopleinc.net](mailto:info@peopleinc.net).

Find program updates events and community resources by following us on Facebook, Twitter and LinkedIn, or visit [www.peopleinc.net](http://www.peopleinc.net).



**Court Appointed Special Advocates (CASA) of Culpeper is seeking volunteers** to advocate on behalf of children in the foster care system going through neglect and abuse court proceedings. Call Bri Taylor, CASA Coordinator, at 276-206-3155 to learn more.

**Empowering Culpeper, an all-volunteer food distribution program of People, Inc., holds monthly distributions in Culpeper.**

Follow People Inc. on Facebook for upcoming dates and locations.



**People Inc. provides low-interest personal loans to community members.** Contact Flor de Maria Bartolo for more information at [fbartolo@peopleinc.net](mailto:fbartolo@peopleinc.net) or 540-718-0860.



**Staff Spotlight: Myeshia Butler** is the new Homeless Diversion & Housing Case Manager in Culpeper. Myeshia helps people avoid homelessness by connecting them with permanent housing. Reach Myeshia by calling 276-698-7351 or emailing [mbutler@peopleinc.net](mailto:mbutler@peopleinc.net).



**The disAbility Resource Center of the Rappahannock, Inc.**

409 Progress St., Fredericksburg, VA 22401

540-373-2559 (voice), 540-5890 (CAPTEL), 540-373-8126 (Fax)

[www.cildrc.org](http://www.cildrc.org) [drc@cildrc.org](mailto:drc@cildrc.org)

The disAbility Resource Center Office is closed, but staff is teleworking. Appointments will be scheduled online and by phone. Emails and phone messages will be answered in a timely manner. Thank you for understanding.

*The disAbility Resource Center of Fredericksburg (dRC) is working to establish interest in developing a **Center for Independent Living** in the southern part of Planning District 9 (Culpeper, Rappahannock, Madison & Orange). Centers for Independent Living (CILs) are cross-disability, nonresidential, private, non-profit agencies designed and operated within a local community by individuals with disabilities, and provide an array of independent living services. Emmetri Beane, a staff member of the dRC, is working in Culpeper to lay the groundwork for a new Center for Independent Living (CIL) in Planning District 9. Emmetri is a person with disabilities both living and working in the Culpeper community.*

*Below, learn about what a CIL is and does, learn from practical examples of what a CIL can do for you or someone you know, and learn how you can get involved in making a Center for Independent Living a reality in our community.*

### **What is a Center for Independent Living or a CIL?**

- A Center for Independent Living is a place for people with disabilities to have a voice and choice about the things that affect their lives.
- CILs are operated by people from the local community – 50% of the staff and Board are people with disabilities.
- People with disabilities (consumers) help set the priorities for the organization.
- A CIL serves people with different types of disabilities.
- A Center for Independent Living helps people of different ages from young people to senior citizens.
- CILs do not charge for their services. The services are free.
- CILs are nonprofits that are funded through donations, grants, and state and federal dollars.
- A Center for Independent Living is not residential.

### **What core services does a Center for Independent Living or CIL offer?**

- **Information & Referral:** Help people find services and useful information.
- **Peer Support:** Connect people with similar life experiences to each other who work together so they can recognize their abilities, pursue their goals, and build healthy relationships.
- **Independent Living Skills Training:** Help develop a vision of success, define goals, and train on the skills the consumer needs to meet their independent living goals.
- **Advocacy:** Often this is summarized by saying, “Nothing for us, without us!” We help people with disabilities learn to speak up for themselves. This is an essential skill because people with disabilities deal with many “systems” including health, housing, benefits, employment and family. In addition, we help people with disabilities educate the community and lawmakers about issues of importance to them.
- **Transition Services:** We help young consumers make the transition from school to adult life and work. In addition, we help other consumers make the transition from nursing home to living in their own home with supports as needed.

*Continued on Page 21*



*Continued—Center for Independent Living*

### What a Center for Independent Living can do for you:

- **Peer Counseling:** A person with a disability talking about their concerns with another person with a disability – someone who has been there and done that but who is not a certified therapist who has never been in your shoes.
- **Independent Living Skills Training** – Is there something you need help with or need to learn to help you become more independent? Do you know how to keep a checkbook? How to budget your money? How to change sheets and do laundry? How to cook? Need help studying for a driver's test? Do you need to learn how to take local transportation? You can learn these skills and more at a local CIL.
- **Social Security and Benefits** – Need help understanding these, how to apply, how to fill out the forms, and how to appeal if necessary?
- **Personal care and support** - Do you know how to get these? Do you know about Medicaid Waivers? Do you know how to hire a personal assistant?
- **Advocacy** – Do you know how to ask for help at work? Do you need to learn how to ask your doctor questions and understand what he or she says? Do you need help writing a letter to your state or federal representatives when you are happy or unhappy about what they have done or voted to do?
- **Transition:** Do you want to leave a nursing home and move back to a home of your own?
- **Transition:** Do you need help learning about the services available to you and how to access those services once you leave school?
- **Information and referral** – Do you know how to access local transportation? Do you know where to get medical equipment you may need? Do you need to know how to apply for SNAP? These questions and so many more can be answered by a local CIL.

### How can you be a part of this new Center for Independent Living?

A group is forming to talk about developing a Center for Independent Living in the southern part of PD9 and we need your help.

If you are a:

- person with a disability,
- family member of an individual with a disability,
- caregiver,
- part of another organization that supports the development of a CIL,
- interested person of any age, and
- are willing to talk about this important new resource,

please contact Emmetri Beane. You can reach her by calling 540.360.5023 or emailing her at [ebeane@cildrc.org](mailto:ebeane@cildrc.org).

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540-373-2559 (voice), 540-5890 (CAPTEL), 540-373-8126 (Fax)

[www.cildrc.org](http://www.cildrc.org) [drc@cildrc.org](mailto:drc@cildrc.org)

Contact: Kim Lett, [klett@cildrc.org](mailto:klett@cildrc.org) or 540-373-2559

The disAbility Resource Center Office is closed, but staff is teleworking. Appointments will be scheduled online and by phone. Emails and phone messages will be answered in a timely manner. Thank you for understanding.





Generally, if you have business activity in the Commonwealth of Virginia, you need to register your business with the Virginia Department of Taxation.

The sales tax rate for most locations in Virginia is 5.3%. In all of Virginia, food for home consumption (e.g. grocery items) and certain essential personal hygiene items are taxed at a reduced rate of 2.5%.

### Do you need to register to collect sales tax?

If you sell, lease, distribute, or rent tangible personal property to customers in Virginia, or otherwise meet the definition of a "dealer," and have "sufficient activity" in Virginia, you have nexus as defined in *Va. Code* § 58.1-612, and must register to collect and pay sales tax in Virginia.

- In-state dealers: generally individuals and businesses making sales with, or at, one or more physical locations in Virginia (like an office, warehouse, fulfillment center, or similar place of business) must register to collect sales tax as an in-state dealer.
- Out-of-state dealers: generally individuals and businesses located outside of Virginia, but with sufficient physical or economic presence to establish nexus in Virginia must register to collect sales tax as an out-of-state dealer. Starting July 1, 2019, this includes remote sellers or online retailers that make more than \$100,000 in annual Virginia gross sales or 200 or more transactions to Virginia customers.
- Marketplace facilitators and remote sellers that have economic nexus in Virginia (i.e. more than \$100,000 in annual Virginia gross sales or 200 or more transactions to Virginia customers) must register to collect and pay sales tax starting July 1, 2019. Generally, businesses without a physical location in Virginia that meet the economic nexus threshold should register as an out-of-state dealer, and businesses with a physical location should register as an in-state dealer. Marketplace facilitators must indicate that they are a marketplace facilitator when registering.

Do you sell through a marketplace facilitator's platform? Starting July 1, 2019, you generally do not need to collect sales tax on your sales through the platform. You may still need to register to collect sales tax on your own sales outside of the platform.

## Commonwealth of Virginia Sales and Use Tax

### Sales Tax Exemptions and Exceptions Exemption Certificates

In many cases, in order to sell, lease, or rent tangible personal property without charging sales tax, a seller must obtain a certificate of exemption Form ST-10, Sales and Use Tax Certificate of Exemption, from the buyer. The sales-for-resale exemption prevents tax from being charged multiple times on the same item. The sales tax should be applied on the final retail sale to the consumer. The exemption prevents the tax being applied on goods as they are distributed before being sold at retail.

The Virginia Retail Sales and Use Tax Act provides that the Virginia Sales and use tax shall not apply to tangible personal property purchased for resale; that such tax shall not apply to tangible personal property purchased for future use by a person for taxable lease or rental as an established business or part of an established business, or incidental or germane to such business, including a simultaneous purchase and taxable leaseback.

A dealer who makes a sale without charging applicable sales tax must retain a copy of the exemption certificate on file to substantiate the sale was tax exempt under the law. This exemption Form ST-10, Commonwealth of Virginia, Sales and Use Certificate of Exemption is available in the Forms Section of the Department of Taxation website.

### Virginia Sales and Use Tax Dealer Lookup

If your business is registered as a retail sales tax dealer with Tax Department, you can use the Virginia Sales and Use Tax Dealer Lookup through your online business account to verify that a business providing you with a sales tax exemption certificate is currently registered as a retail sales tax dealer in Virginia.

Contact this office if you have questions on the Virginia Sales and Use Tax or on any other question, you may have, as you operate your small business.

This information is from the Virginia Department of Taxation website, other small business resources are available on the US Small Business Administration website, [www.sba.gov](http://www.sba.gov) or the Central Virginia Small Business Development Center website at [www.cvsbdc.org](http://www.cvsbdc.org).

The Central Virginia Small Business Development Center at Culpeper offers free business consulting, affordable training courses, and personal referrals to local resources, guidance, insights, and connections to help your business succeed. All services given at the CVSBDC at Culpeper are at no cost and are strictly confidential.

Contact: David C. Reardon,  
Business Counselor  
Email: [dreardon@cvsbdc.org](mailto:dreardon@cvsbdc.org)

The Central Virginia SBDC at  
Culpeper | 803 South Main St.  
Culpeper, VA 22701  
PHONE: 540-727-0638  
[www.cvsbdc.org](http://www.cvsbdc.org)

The CVSBDC at Culpeper is funded in part by the U.S. Small Business Administration and Culpeper County and is hosted by Community Investment Collaborative



AGING TOGETHER IS A NON-PROFIT ORGANIZATION CREATED OVER 20 YEARS AGO IN RESPONSE TO THE STEADILY INCREASING DEMOGRAPHIC OF OLDER ADULTS IN OUR FIVE-COUNTY REGION. IT MAINTAINS AND SUPPORTS A BROAD PARTNERSHIP OF ORGANIZATIONS AND INDIVIDUALS WHO COLLABORATE TO EVOLVE THE FUNDAMENTAL VISION OF AGING TOGETHER, WHICH IS AGE-FRIENDLY COMMUNITIES THAT ACTIVELY ENGAGE, VALUE AND SUPPORT OLDER ADULTS.

## AGING TOGETHER & CLAC

In a previous issue of the Culpeper Quarterly the concept of **Livable Communities** was outlined. In brief the Livable Communities model, as defined by AARP, is "safe and secure, has affordable and appropriate housing, diverse transportation options, and supportive community features and services. Once in place, these resources enhance personal independence and health, and engage residents in an area's civic economic and social life." Proper land-use planning and design are critical to developing livable communities and policy makers at the federal, state and local levels have important roles to play in designing and maintaining - and, at times, retrofitting - cities, towns and neighborhoods so they are active places where residents of all ages can live, work and play.

Concern for the development of Livable Communities is in the forefront of civic planning all around the USA because of the growing demographic of older adults. Between 2020 and 2030 alone, the number of older adults is projected to increase by almost 18 million. This means by 2030, 1 in 5 Americans is projected to be 65 years old and over. As we age, most of us prefer to stay in our own homes for as long as possible.

Culpeper Livable Aging Communities (CLAC) was organized with partners as a group dedicated specifically to exploring the concepts of the Livable Community model in Culpeper. The move to a Livable Community is a

huge undertaking, but the group has determined there are some things we might begin to look at. CLAC is considering the "Village Model" of Livable Communities. What is a Village Model? Residents create "villages" to help coordinate and deliver services and supports to those who need it within their communities. This is not a "physical" village, but a mixture of taking what the community already offers and adding those resources and services required to help older adults stay home and in control, and to enrich their lives now and into the future. This is sometimes referred to as the Neighbor helping Neighbor program. The success of this model is dependent on community participation and CLAC is currently in need of participants!

CLAC consists of volunteers from different sectors in Culpeper (Government leaders, first-responders, faith-based leaders, nonprofit providers, businesses, agencies on aging, residents, etc.) who meet regularly. CLAC is encouraging volunteers age 50 and over to join the group. Older adults have the insight and experiences associated with age and can speak to need. For instance, if someone is no longer able to drive, they might benefit from learning about the transportation options provided through the FAMS program – FAMS provides rides to medical appointments and more. Other connections might include help with home repairs, shopping and food delivery, etc. CLAC can only be relevant if older adults participate.

Aging Together is seeking volunteers who live or work in Culpeper Town and County to join CLAC to determine how to make a Village Model work in our area. You need not have attended any previous CLAC meeting to join! Your input is important. Though everyone is welcome, we especially ask consideration of those over age 50, minorities, and bilingual participants.

If you are interested in joining CLAC, please email [info@agingtogether.org](mailto:info@agingtogether.org), or call 540-829-6405. Aging Together also posts future meetings of CLAC on its website "Upcoming Programs" page where you can register.

[www.agingtogether.org](http://www.agingtogether.org)





## Clerk of the Circuit Court Carson Beard

### Clerk's Office News

2020 caused many changes to everyone due to the COVID-19 pandemic. Our office saw some changes in addition to the pandemic. On June 30, 2020, our Chief Deputy, Virginia F. Coppedge, retired with over 40 years of service. On December 31, 2020, our Clerk, Janice J. Corbin, retired with over 25 years of service. These two have been mentors to so many and to say

that they will be dearly missed is an understatement. We did not say a good-bye, but rather we will see you around. We truly wish them both the best in their retirement! The interim Clerk is Carson W. Beard. Born and raised in Culpeper with over six years of experience in the Office, he is ready to continue to serve the citizens of Culpeper County with the same level of commitment as Mrs. Corbin.

Here is some helpful information on a couple of aspects of our office:

#### Concealed Handgun Permits

Effective January 1, 2021, based upon the Code of Virginia, the Court can now only accept any *in person* firearms training or safety course. Previously we could accept any firearms training or safety course or class, including an electronic, video or online course. Please refer to Virginia Code §§ 18.2-308.02 and 18.2-308.06 for more information.

A common question we are receiving is, what if my online certificate is dated prior to January 1, 2021? We will not refuse your application/certificate, however if the Court determines that it is an online course, there is a very good chance your permit will be denied and the \$50.00 fee is non-refundable.

If you are interested in obtaining a Concealed Handgun Permit,

you can find further information on our court web page at [culpepercounty.gov](http://culpepercounty.gov) under Clerk of the Court. We also encourage individuals to review the Virginia State Police web page as it has a wealth of information including where you can and can't carry concealed and what states reciprocate with Virginia.

#### COVID-19

The Culpeper Circuit Court Clerk's Office has remained open to the public only closing briefly for two days during the beginning of the pandemic to allow Environmental Services to enclose our front counter area and once more for a deep cleaning of the courthouse. The pandemic led to a change in the economy for so many and most seem to be taking full advantage of the lower interest rates by purchasing a new home or refinancing their existing one. This has led to an increase of land recordings in our office. We also continue to assist the public from our counter and will be glad to see restrictions lifted to where we can once again assist them in our Record Room.

#### Marriage Licenses

Spring is right around the corner and we generally see an increase in the issuance of Marriage Licenses. If you are planning on getting married soon, here is a little bit of general information:

- Marriage Licenses are good for 60 days and can be used anywhere in the Commonwealth of Virginia, but only in the Commonwealth of Virginia.

- Both parties come together to the Clerk's Office with a valid picture id (driver's license or passport)

- The cost is \$30.00 (cash only)

- Our office is located on the second floor of the Courthouse at 135 W. Cameron St. Culpeper, VA 22701 and we open at 8:30 a.m.

- It generally takes 10 to 15 minutes to issue the license, therefore you must arrive prior to 4:10pm.

We look forward to assisting those who appear in our office in 2021 and we hope this year will bring positive changes to everyone!

**Commissioner of the Revenue**  
**Terry L. Yowell**



### **FILING DEADLINES**

There are a number of important filing deadlines for tax year 2021:

Business Personal Property and Machinery & Tools	-	May 1
Military (non-Virginia resident) Leave and Earnings Statement (month of January)	-	May 1
Virginia Income Tax (2020 tax year)	-	May 1
International Fuel Tax Act (IFTA) documentation (all 4 quarters for 2020)	-	May 1
Virginia 2021 Estimated Income Tax quarterly payment vouchers:*	#1 May 1    #2 June 15    #3 September 15    #4 January 15, 2022	

\* First payment is payable to the Culpeper County Treasurer but is to be delivered/sent to the Commissioner of the Revenue's Office. Any subsequent payments are payable to the Culpeper County Treasurer and are to be delivered/sent to the Treasurer's Office.

### **PERSONAL PROPERTY—WHO MUST FILE AND WHEN?**

Taxpayers who own motor vehicles, campers, boats, trailers, aircraft or manufactured homes subject to taxation by Culpeper County as of January 1st and who have previously registered such property with the Commissioner's office, are no longer required to file annually.

Taxpayers must file a new or amended personal property registration form within 60 days of when any of the following events occur:

1. New purchases, acquisitions and/or property moved into the Town/County
2. Disposition of property and/or property moved out of the Town/County\*
3. Change in name or address of the person(s) owning or leasing property
4. Change in the use of a motor vehicle from personal to business use or vice versa.
5. Any event or occurrence which causes a motor vehicle, camper, boat, trailer, aircraft or manufactured home to acquire or lose situs for taxation.
6. Any other changes affecting the assessment or levy of personal property tax on the motor vehicle, camper, boat, trailer, aircraft or manufactured home for which a return was previously filed

\* Residents are reminded that State law requires timely notification of vehicle, camper, boat, trailer, aircraft or manufactured home disposition be made to the proper registration agency. It is your responsibility to take care of these matters as a statutory tax liability may occur if sufficient documentation is not available to give proof of disposition.

Personal Property Registration forms may be obtained by contacting the Commissioner of the Revenue's office or online at [web.culpepercounty.gov](http://web.culpepercounty.gov) and click on the Commissioner of the Revenue page under Government then Constitutional Officers.

### **BUSINESS PERSONAL PROPERTY AND MACHINERY & TOOLS— WHEN TO FILE?**

In order to avoid the late filing penalty of 10% of the tax due, owners of property employed in a trade, business or in manufacturing must report property owned and/or leased as of January 1 to the Commissioner of the Revenue by May 1.

When filing your return, you must include an itemized list of property giving the description, date acquired and the original acquisition cost. A fair and equitable assessment can only be applied if you provide the necessary information to us.

If you need help with this request, please contact me. If you need on-site assistance, please contact me. If you need my help in arriving at a fair market value because you no longer have the original acquisition information OR you converted once personal property to use in a trade or business, please contact me. If you are not sure that the good or service you provide is considered acting in a trade or business, please contact me. At any time you have any questions, please contact me.

### **Commissioner of the Revenue**

**151 N. Main Street, Culpeper VA 22701**

**Email: [tyowell@culpepercounty.gov](mailto:tyowell@culpepercounty.gov) website: [web.culpepercounty.gov](http://web.culpepercounty.gov)**



## Commissioner of the Revenue

**Commissioner's Office considers high mileage when valuing vehicles****Most Popular Question:**

Does my vehicle have to have over 100,000 miles in order to make application for high mileage adjustment?

**Answer:** NO.

By law, if mileage is taken into consideration as an adjustment to the January 1<sup>st</sup> assessed value, the adjustment must be determined using the mileage table included with the January issue of the NADA (National Automobile Dealers Association) guide. The effect of mileage for qualifying vehicles will vary according to the class and age of the vehicle.

If you believe your vehicle may qualify for a value adjustment due to high mileage, please complete a high mileage application, attach third party documentation and submit to the Commissioner of the Revenue.

Applications may be obtained online or by contacting the Commissioner's office. Documentation must be legible and must indicate mileage on or before January 1<sup>st</sup> of the tax assessment year seeking such adjustment. Documentation may be in the form of a state inspection receipt (displaying year, make, model and VIN), oil change or service center repair receipt, or simply have the garage read your odometer and document it. In order to ensure the highest value reduction, submit documentation indicating the mileage as close to January 1<sup>st</sup> as possible. As always, if you have any questions, please stop by, call or email me.

**Please note that the documentation must be submitted annually until the mileage reaches 245,001**  
**High mileage adjustments are not available on motorcycles, motor homes, large trucks or trailers**

LAST NAME

FIRST NAME

**CULPEPER COUNTY COMMISSIONER OF THE REVENUE**

TERRY L. YOWELL, MCR  
PO BOX 1807  
151 N MAIN ST, SUITE 201  
CULPEPER VA 22701  
PHONE: (540) 727-3443 FAX: (540) 727-3472

**2021 APPLICATION FOR VEHICLE HIGH MILEAGE ADJUSTMENT**

If you believe your vehicle may qualify for a value adjustment due to high mileage, please complete this form, attach third party documentation and submit to the Commissioner of the Revenue. Documentation must be legible and must indicate mileage on or before January 1<sup>st</sup> of the tax assessment year seeking such adjustment. Documentation may be in the form of a state inspection receipt (displaying year, make, model and VIN), oil change or service center repair receipt, or simply have the garage read your odometer and document it. In order to ensure the highest value reduction, submit documentation indicating the mileage as close to January 1<sup>st</sup> as possible. By law, if mileage is taken into consideration as an adjustment to January 1<sup>st</sup> fair market assessed value, the adjustment must be determined using the mileage table included with the January issue of the NADA (National Automobile Dealers Association) guide.

**Please note that the documentation must be SUBMITTED ANNUALLY until the mileage reaches 245,001**  
**High mileage adjustments are not available on motorcycles, motor homes, large trucks or trailers**

**REQUIREMENTS:**

1. Complete and sign this form.
2. Attach proper high mileage documentation, i.e. oil change receipts, state inspection slips, or repair bills. **Please do not send the originals.** Documentation provided must be dated on or before **January 1<sup>st</sup>**.
3. Return this application and your documentation to the mailing address listed above.

AGE OF VEHICLE	REQUIRED MINIMUM MILEAGE AS OF JAN 01	VEHICLE INFORMATION		VIN (VEHICLE IDENTIFICATION NUMBER)	
1 year old (2020)	20,001	YR	MAKE	MODEL	
2 years old (2019)	35,001	LICENSE PLATE		USED MORE THAN 50% FOR BUSINESS: YES NO	
3 years old (2018)	45,001			VEHICLE IS GARAGED IN: COUNTY TOWN	
4 years old (2017)	60,001	OWNER INFORMATION		SSN/FEDERAL ID	
5 years old (2016)	70,001			SSN/FEDERAL ID	
6 years old (2015)	85,001	LAST NAME		FIRST NAME	MI SUFFIX
7 years old (2014)	95,001	CO-OWNER		SSN/FEDERAL ID	
8 years old (2013)	105,001			SSN/FEDERAL ID	
9 years old (2012)	120,001	LAST NAME		FIRST NAME	MI SUFFIX
10 years old (2011)	130,001	STREET ADDRESS			
11 years old (2010)	140,001				
12 years old (2009)	150,001	CITY/STATE/ZIP			
13 years old (2008)	155,001				
14-19 years old (2002-2007)	165,001	Pursuant to Code of Virginia §58.1-11, any such person who willfully subscribes any such return which he/she does not believe to be true and correct as to every material matter shall be guilty of a Class I misdemeanor.			
20 years old or more	No additional adjustment				
DECLARATION BY TAXPAYER: I declare that the foregoing statements are true, full and correct to the best of my knowledge and belief					
SIGNATURE		DATE		PHONE/E-MAIL	
<b>FOR OFFICE USE ONLY</b>		Date documentation received: Tax Year:			
Clean trade-in value as of January 1:		Odometer reading from attached documentation:			
Less High Mileage Allowance:		Account #:			
Equals value of:		Auditor Name:		Date reviewed	

# Culpeper Quarterly



**The Administration Building**  
**302 North Main Street Culpeper, VA 22701**

**[dhoffman@culpepercounty.gov](mailto:dhoffman@culpepercounty.gov)**

## Fun and Education at the Airport in 2021

It's 2021 and the skies will once again roar with the sound of vintage WWII fighters and rumble with historic biplanes as the **Culpeper Air Fest** returns for an amazing weekend of fun and education this fall at the Culpeper Regional Airport. On **October 9th** we will host thousands of spectators at the largest annual event in Culpeper, and showcase some of the world's most talented aviators and most historic aircraft.

As in previous years, we'll have a big focus on education with our STEM program which brings hundreds of local area students to the Airport to learn about aviation and related technologies. The 2020 Air Fest was cancelled along with almost every other public event due to COVID-19, but the Air Fest team remained hard at work planning for 2021. This year's show will be bigger and better than ever, with a return of many of the crowd favorites like the Sea Harrier and Manfred Radius and a few new surprises as well. Please mark your calendars for the weekend of October 9th and join us for some aviation fun, history and education.

We're excited to put on a great show for you!



Frank Bossio and Steve Nixon  
explain helicopter operation to students